



## USSSA Registration Process

Blue Valley Recreation will register all BVRC rec league teams playing in grades 2-8 with USSSA and pay their sanctioning fee. If you plan on playing in any USSSA sanctioned tournaments you need to fill out the following form if you wish to have your team USSSA sanctioned for the 2012 season.

Coaches Name: \_\_\_\_\_

Team Name: \_\_\_\_\_

Grade/Age: \_\_\_\_\_

\*\*\*All info is required by USSSA to register your team. All teams will be registered single "A" unless you request a higher division. Final league placement is up to the USSSA office. If you have questions regarding team classifications, please contact the MO/Kan State Office at [info@kcsports.org](mailto:info@kcsports.org) or call 816.587.4545.

The BVRC will send your information to the USSSA office around March 20. After the USSSA office receives your info and inputs your team you will receive an email from USSSA with your ID and Password. You will then need to use this info to enter your USSSA roster for tournament play.

All USSSA tournament teams are required to have their USSSA Roster online. It's a quick and simple process.

1. Go to [www.ussa.com](http://www.ussa.com)
2. Click on "Baseball"
3. Click on "Log In / Log Out" (top of page in blue menu)
4. Enter your Login ID and Password
5. Highlight correct team if not already highlighted
6. Click circle by "Roster Adds and Updates" and click "Submit"
7. Read and agree to the USSSA Roster Manager Affidavit
8. Follow directions at the top of the page to enter each player on your roster
9. When all players have been added, click on "View Team"
10. Verify all information you have entered is correct
11. Click on "Printable Roster" and print your on-line roster
12. Make copies of your signed "Official USSSA On-Line Roster"